

Sales Consultant: \_\_\_\_\_ Date: \_\_\_\_\_

## DAILY SALES ACTIVITY REPORT - NEW BUSINESS DEVELOPMENT

Client/Company Name	Previous Call	Current Call	RESULTS	Follow Up
1.	B	B		
	A	A		
	S	S		
	I	I		
	C	C		
2.	B	B		
	A	A		
	S	S		
	I	I		
	C	C		
3.	B	B		
	A	A		
	S	S		
	I	I		
	C	C		
4.	B	B		
	A	A		
	S	S		
	I	I		
	C	C		
5.	B	B		
	A	A		
	S	S		
	I	I		
	C	C		
6.	B	B		
	A	A		
	S	S		
	I	I		
	C	C		
7.	B	B		
	A	A		
	S	S		
	I	I		
	C	C		
8.	B	B		
	A	A		
	S	S		
	I	I		
	C	C		
9.	B	B		
	A	A		
	S	S		
	I	I		
	C	C		
10.	B	B		
	A	A		
	S	S		
	I	I		
	C	C		

**B = Begin Building Relationship**  
**A = Acquire Clients Needs**  
**S = Select Ad Program, Present a Solution**  
**I = Interaction (Answer Questions, Objections)**  
**C = Close the Sale**

Today's New Accounts: \_\_\_\_\_

Today's New Revenue: \_\_\_\_\_