Special Management Series

Maintaining Partnerships

This is a series of Training for your Management TEAM

Presented by J.W. Owens



A Management Perspective 303 Series



Maintaining Partnerships

If your company asked its customers to rate your level of service would you receive a passing grade?

A U.S. government study reported that companies who resolved problems on the spot kept **95 percent** of their once-dissatisfied customers.

To keep your customers' business where it belongs - with you - remember these five points:

1. Develop a good customer profile.

- Analyze your customer base.
- What types of companies do business with your firm?
- What is their size by employees, sales, and/or market share?
- What is your niche in the market?
- Most important, why do customers do business with your firm?

2. Look at your business through your customers' eyes.

- Your customers' perception of your company's' quality and service should be of paramount importance to you.
- Product quality often falls under suspicion when the company's service seems substandard.
- The customers' perceptions are reality.

3. Beware of delivering unrealistic expectations.

If you **cannot deliver** products or services on time **or**

Do not think you **measure up** to the client's standards, be honest.

4. Use problems as an opportunity to show off your company's customer service talents.

Problems separate good companies from great ones not only by the infrequency of their mistakes, but by the **response time and attention to resolving problems** to the client's satisfaction.

How quickly does your company set up systems to correct problem situations?

5. Keep in touch and keep your clients informed.

This is a **major key** to dissatisfied clients who leave because they feel an attitude of indifference from someone in your company.

Does everyone in your company care that the customer is satisfied?

Many companies **learn only too late** who really signs their paychecks. Without happy clients, your company's foundation lies in **quicksand**.

With a good customer service program, every employee focuses more on customer service "above and beyond the call of duty."

All the slick financial and marketing techniques in the world are **no substitute for an army of satisfied customers**.



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Good Selling!

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